

DOC	36	REV DATE	12 Mar 80	BY	025251
ORIG COMP	11	OPI	11	TYPE	02
ORIG CLASS	2	PAGES	2	NEW CLASS	5
JUST	22	NEXT REV	2010	AUTH:	HR 10-2

1 February 1962

MEMORANDUM FOR: Acting Director of Training

SUBJECT : Weekly Report #4
Assessment and Evaluation Staff
25 - 31 January 1962

I. SIGNIFICANT ITEMS

A few days ago the Director of Personnel sent the A&E Staff a proposed revision of the fitness report form requesting our comments. In brief, we replied that the new form provided much less information than the old form. Several suggestions were made for improving the old form so that it would provide more information.

Mr. Emmett Echols invited C/A&E to discuss this matter on 26 January. He stated that the A&E Staff had made an erroneous assumption in its memorandum which discussed this matter. We had stated that we assumed the objective of the fitness report was to provide the maximum amount of information on an individual which differentiates his performance in quality and quantity from that of other persons doing similar work. The Director of Personnel stated that this is not the purpose of the fitness report. He sees the purpose as that of providing the supervisor the opportunity to rate the individual on his work and provide relevant comments. The simplest possible scale is needed for this purpose. The maximum information on an individual exists according to Director of Personnel in several sources other than the fitness report. Among these he mentioned the A&E Staff, Medical Staff, and Office of Security. It was pointed out to the Director of Personnel that those of us who have served on reviewing panels have found a paucity of information available in personnel files. It was his position that considerable informal information exists on people which is brought in to reviewing panels which should really not get into personnel files. This informal information is the people-get-to-know-what-you-are-like variety. Having learned that the purpose of the fitness report is to get this rather superficial type of information and to get it in a highly simplified form there was little that C/A&E had to offer as a rebuttal. The interview did not provide the opportunity to raise questions as to whether the use of informal sources of information was in the best interest of the Agency.

II. OTHER ACTIVITIES

1. In accordance with ADTR's recommendation [REDACTED] 25X1A9a advised that an attempt should be made to secure the services of

SECRET

Approved For Release 2001/07/12 : CIA-RDP78-06084A000100040041-5

Subject: Weekly Report #4

25X1A9a [redacted] in the support of his [redacted] (Weekly Report Item 3). It was emphasized to [redacted] might be in the process of moving from [redacted] at that time or that he might have other commitments. In that event A&E would be glad to have a psychologist go TDY to the [redacted].

2. On 25 January C/A&E addressed the JOT's recently graduated from OC on the support the A&E Staff provides to Clandestine Services.

3. [redacted], a University of Minnesota graduate student, was in for pre-employment processing on 29, 30, and 31 January 1962. The Staff in general felt that he was a pleasant, young man who had the potentiality of further development. However, he has not had a wide range of experience outside the field of psychology. His psychological internship so far has been in vocational guidance. We shall continue to process his application. If stronger candidates present themselves this spring he probably would not be offered a position.

4. [redacted] in the personnel structure of DDP, telephoned C/A&E on 30 January and stated that he would soon pay our Staff a visit with the view of increasing our services to his office. At the same time he asked whether a copy of our Professional Employee Testing Battery could be passed to one of our sister services. [redacted] has been getting together some material and information requested by [redacted] and the PETB item [redacted] the list. [redacted] was informed that we would be glad to cooperate on this problem; however, we had never handed out our tests to any other organization since we wish to protect them. We have almost always been able to handle this type of request by assembling another battery which could be used effectively if we knew exactly what type of an organization was to use it and what their objectives were in using psychological testing. [redacted] has arranged a meeting for C/A&E and himself with [redacted] on Friday, 2 February, so this matter can be discussed in further detail.

5. On 30 January [redacted], AC/[redacted] and C/A&E lunched together to discuss psychological support to the [redacted] program. [redacted] stated that although the [redacted] operations have been held to a minimum this year he expects them to continue on a very selective basis. He stated that he had several requirements for our office. [redacted] will be asked in the near future to visit, with an SR case officer, two Russian speaking psychologists at universities here on the East Coast for the purpose of obtaining data on some individuals with whom these psychologists are in contact. C/A&E was requested to take a trip with one of the case officers to interview certain high level contacts. Since C/A&E

SECRET

SECRET

Approved For Release 2001/07/12 : CIA-RDP78-06084A000100040041-5

Subject: Weekly Report #4

25X1A9a
25X1A9a
25X1A9a

cannot spare the time at present, [REDACTED] was recommended to [REDACTED] for this project. Case Officer [REDACTED] will [REDACTED] on this matter this week. C/A&E was requested to conduct an assessment for SR [REDACTED] on the evening of 1 February. Since we have not had a request from SR [REDACTED] for a number of months we are glad to know that they are still interested in using our services.

25X1A9a

Assessment and Evaluation Staff

Approved For Release 2001/07/12 : CIA-RDP78-06084A000100040041-5

SECRET